



POSITION ANNOUNCEMENT

Chief Financial Officer

Family Service of the Piedmont is a not for profit agency whose mission is to promote healthy lives and relationships for children, families and individuals, through early intervention, treatment and support in times of crisis or transition.

The agency is seeking a **Chief Financial Officer**. The Chief Financial Officer (CFO) will have full responsibility for all finance & accounting related activities of the three companies of Family Service (e.g., Family Service of the Piedmont, Family Service of Greensboro Foundation, and Family Service of High Point Foundation) including but not limited to monthly close, A/P, A/R, account reconciliation, all audits, and tax.

Responsibilities:

1. Responsible for all monthly Board meeting preparation and presentation including the monthly board package and will ensure timely and accurate preparation for those meetings.
2. Lead the agency's treasury and banking function, providing meaningful and accurate weekly cashflow projections and skillfully managing the multiple diverse methods by which Family Service receives and uses cash.
3. Provide monthly and as-needed reporting on the critical metrics/KPIs of the agency to assist the CEO, CEO Team, and Leadership Teams in always having their finger on the financial pulse of Family Service.
4. Manage and direct the daily operations of the Finance Department and all Finance related activities.
5. Oversees the agency's finance and accounting functions which include capital and expense budgeting, cash management, annual audit and internal controls.
6. Oversee all things facility related and be responsible for the agency's IT systems.
7. Responsible for taking a leadership role in creating an environment of continuous improvement across the entire agency, beginning within their areas of responsibility.

Qualifications:

1. Ability to work in partnership with other team members.
2. Finance & Accounting Excellence: The ideal candidate will have 15+ years of experience in financial and accounting management with a strong track-record of success. CPA is preferred but not required.
3. Board Experience: Prior experience preparing robust board presentations, including MD&A, and presenting to a board is required.
4. Business Experience: While not required, prior experience leading the finance & accounting function of a sizable non-profit will be considered a plus. Regardless of prior non-profit experience, the ideal candidate must have experience in a complex business model. "Complex" is defined as multiple businesses/facilities, revenue streams, product/program offerings, reporting expectations, oversight/compliance expectations, etc.
5. Treasury/Banking/Cash Management: The ideal candidate will have significant experience and success managing the cash requirements of a business. That experience should include multiple and different sources and uses of cash. They will have documented success accurately forecasting and reporting cash positions on a weekly basis.
6. Operational Orientation/Reporting/Metrics: The ideal candidate will be able to display a strong operational orientation defined as the ability to quickly understand the unique drivers of a new business segment, then lead the creation and presentation of the key metrics of a businesses that signals the health of the organization from a short-term perspective.
7. History of Continuous Improvement: Prior experience leading continuous improvement across all areas with a finance & accounting function will be required. Automating processes such as A/P and A/R are good examples of this competency.
8. Experience Leading IT: A minimum of five years' experience leading the IT function for an organization will be required. High level of critical thinking ability.
9. Minimum of five years supervisory experience.
10. Education: A four-year degree is required with STRONG preference for an Accounting or Finance degree. An advanced degree while not required, could be considered a differentiator.

Send resume and cover letter to:

**Human Resources
Family Service of the Piedmont
902 Bonner Drive
Jamestown, NC 27282**

FAMILY SERVICE OF THE PIEDMONT IS AN EQUAL OPPORTUNITY EMPLOYER