



## POSITION ANNOUNCEMENT

### Child First Community Based Case Manager

Family Service of the Piedmont is a not for profit agency whose mission is to promote healthy lives and relationships for children, families and individuals, through early intervention, treatment and support in times of crisis or transition.

The agency is seeking a **Child First Community Based Case Manager** to work in conjunction with a licensed Mental Health Clinician to engage families who are referred to the Child First home-based intervention. The Case Manager plays a crucial role in stabilizing the family system, while the Clinician provides psychotherapeutic caregiver-child intervention. The Case Manager takes the lead in connecting the child and family with community-based services and supports while also assisting in developing or enhancing skills such as planning, organizing, time management, self-reflection, and engages in interactive play with the kids in the home.

#### Responsibilities:

1. Provide resource expertise to families, identifying, and collaborating with community service providers.
2. Engage with the family and the Clinician in the collaborative family assessment process.
3. Promote family stabilization by identifying needed and desired services, integrating service needs into the Child and Family Plan of Care, and addressing barriers to services as they arise.
4. Avert crises by assisting the family in times of urgent need.
5. Enhance caregiver executive functioning skills (e.g., planning, organizing, managing time, focus/attention, regulating emotions, reflecting on progress) as needed and in consultation with the Clinician and Clinical Director.
6. Ability to engage with the caregiver, in order to understand his/her motivation, needs, and possible barriers.
7. Collaborate closely with Child First Clinician to meet the needs of Child First families.
8. Provide identified child and/or other children in the family with an interactive, growth-promoting play experience.
9. Engage in weekly individual, team, and group reflective clinical supervision with Clinical Director.
10. Engage actively in all aspects of the Child First Learning Collaborative, including in-person trainings, distance learning curriculum, and specialty trainings.
11. Track completion of all assessments and enter into the appropriate database; keep all appropriate documentation for clinical accountability and reimbursement.
12. Participate in other clinical and administrative activities as appropriate.

#### Qualifications:

1. The ability to respond appropriately to the cultural differences present among the organization's service population and staff is required. Knowledge and experience working with diverse cultures and ethnicities.
2. Ability to work in partnership with other team members.
3. Ability to forge a mutually respectful partnership with persons served and their families in which they are helped to gain the skills and confidence to address any issues and problems they face.
4. Conviction about the capacity of people to grow and change.
5. 3 years working with culturally diverse families and young children under the age of six years strongly preferred.
6. Knowledge of early childhood development, parent education, parent-child relationships.
7. Experience with risk factors such as poverty, maternal depression, domestic violence, substance abuse, teen parenthood.

8. Knowledge of and experience with community-based services.
9. Organized, self-motivated, reliable, and flexible (may have to work non-traditional hours for some families).
10. Excellent verbal and written communication skills and proficient in Microsoft Office Suite required.
11. Reliable transportation required.
12. Bachelor's degree in child development, psychology, nursing, human services, or related field required.

Send resume and letter to:  
Human Resources  
Family Service of the Piedmont  
902 Bonner Drive  
Jamestown, NC 27282

**FAMILY SERVICE OF THE PIEDMONT IS AN EQUAL OPPORTUNITY EMPLOYER**