



## POSITION ANNOUNCEMENT

### **Forensic Interviewer** **July 26, 2019**

Family Service of the Piedmont is a not for profit agency whose mission is to promote healthy lives and relationships for children, families and individuals, through early intervention, treatment and support in times of crisis or transition.

The agency is seeking a **Forensic Interviewer** to provide child interview services to child victims of violent and/or intrusive crimes using a Children's Advocacy Center Model. This person will provide coordination and referral services to victims with law enforcement agencies and other community resources.

#### **Responsibilities:**

1. Delivers services to clients by conducting forensic interviews.
2. Reduces stress and trauma to victims by providing crisis intervention.
3. Contributes to the continuity of services by maintaining positive working relationships with all service providers. Works cooperatively with the Multi-Disciplinary Team.
4. Documents services by writing forensic reports and completing other documentation in a timely manner as required by agency and ethical standards.
5. Educates the community about child advocacy centers, child sexual abuse, family violence, sexual assault and other crimes by training and providing community education programs as needed.
6. Maintains harmonious working environment by participation in team and staff meeting, consulting with staff regarding topic areas, respecting cultural and lifestyle differences and by providing support and encouragement to other staff members.
7. Assists agency in overall service delivery by performing other administrative duties as delegated or required.
8. Provides court testimony on all cases involving forensic interviews conducted by this employee when subpoenaed.
9. Remains current with professional literature on child abuse issues and interviewing techniques.
10. Acts at all times in a manner appropriate with the professional provision of services.
11. Assumes responsibility for travel between service locations, to applicable meeting sites, required trainings and to provide court testimony when subpoenaed required.

#### **Qualifications:**

1. The ability to respond appropriately to the cultural differences present among the organization's service population and staff is required.
2. Ability to work in partnership with other team members.
3. Ability to forge a mutually respectful partnership with persons served and their families in which they are helped to gain the skills and confidence to address any issues and problems they face.
4. Conviction about the capacity of people to grow and change.
5. Ability to set limits and maintain the helping role of the practitioner and to intervene appropriately to meet the needs of the persons served or other family members.
6. Valid driver's license, clean driving record and the ability to operate a motor vehicle.
7. Ability to sit, stand, walk, lift light objects as needed, move about the office or otherwise perform the physical tasks required to perform the duties listed above.

8. Bachelor's Degree or the equivalent combination of directly related education, training, and experience that provides the required knowledge, skills and abilities.

Send resume and letter to:

Human Resources  
Family Service of the Piedmont  
902 Bonner Drive  
Jamestown, NC 27282

**FAMILY SERVICE OF THE PIEDMONT IS AN EQUAL OPPORTUNITY EMPLOYER**